



GALLERY 25 IN THE HISTORIC TRAIN STATION
11 Railroad Street, New Milford, CT 06776
860.355.6009 | gallery25newmilfordct@gmail.com

MISSION AND PURPOSE

Gallery 25 in the historic train station is sponsored by the New Milford Commission on the Arts. Our mission is to **provide** a friendly space to display and sell remarkable works of fine art and unique handmade artisan creations; to **stimulate** interaction and cultural exchange throughout western Connecticut and with other arts organizations and schools; to **educate** through programs and presentations; and to **foster** interest and appreciation for the creative arts within the greater New Milford community. All this happens in an atmosphere that fosters support and cooperation among our members.

Our gallery is a cooperative membership featuring local, regional and emerging artists and artisans. All members help with gallery duties including taking turns hosting, providing refreshments, selling, serving on committees, organizing programs and events.

We are grateful to the Town of New Milford and its citizens for the opportunity to have a community sponsored art gallery. Gallery 25 and Creative Arts Studio and the New Milford Commission on the Arts are inclusive and everyone is free to apply and if you meet the artistic criteria will be invited to join the co-op.



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MEMBERSHIP APPLICATION INFORMATION

An artist interested in becoming a member of Gallery 25 will be required to submit the following:

1. An ARTIST MEMBER form (see attachment)
2. Five digital images representing the works you wish to exhibit
3. A biography/resume indicating your art background
4. An “Artist’s Statement” about what your work means to you

Please submit all items at the same time. Paper forms may be dropped off in the gallery.

Digital images may be emailed to gallery25newmilfordct@gmail.com

Gallery 25’s membership committee will review the submission when all the paperwork is complete. At that point, an interview may be scheduled during which each applicant will be asked to present to the interview committee examples (several) of completed work that is gallery ready, and which represents the pieces the applicant is planning to exhibit and sell in the gallery.

If accepted, applicants will be asked to sign an Artist Commitment Agreement, submit a W-9, pay a non-refundable fee of **\$100.00**. Each member is expected to sign up for a minimum of 6 hours per month (maximum hours per month may vary to ensure all Gallery hours are staffed) and attend most of our zoom member meetings.

The gallery is for-profit. We collect and report CT Sales Tax. The Gallery has a CT Sales Tax number; therefore, you do need your own number to exhibit with us.

Criteria for Acceptance:

1. The quality and originality of the artwork, and that the artist is actively practicing and producing art. Please do not show artwork produced in a class or under supervision of another artist or artwork done collaboratively.
2. All artist-members also help to perform tasks that keep the gallery functioning efficiently and professionally. These tasks include serving on committees, helping to promote the gallery and **attendance at monthly meetings (at least 9 out of 12; for any voting if there is a quorum,**



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your vote counts with the majority if you are absent). As a Gallery 25 member it is your responsibility to read emails from the Board and be aware of what is happening.

3. All artist-members work as salespeople and hosts in the gallery.
4. Payment of annual fee (\$100.00). We currently collect **20%** commission on sales from artist-members (subject to change).
5. Our membership is capped at 30 artists. Our membership committee reviews all submissions. Please allow time for review.
6. Uniquely enhanced, "limited edition" fine art photography will be considered.



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ARTIST MEMBER APPLICATION FORM

Name: _____

Address: _____

Phone: _____ Cell: _____

e-m ail: _____

Website: _____

***If you do not have a website, please submit 5 full color images, are a current and fair representation of what you plan to exhibit with us.**

Medium: _____

On a separate page, please provide an artist's statement and a biography/resume which includes the following:

Education or Training

Professional Art Organizations which you are a member of

Past Exhibitions

Are you presently represented by other galleries? (Please list)

What unique skills do you have that might enhance the Gallery?

Publicity

Website design

Bookkeeping

Newsletter staff

Scheduling

Hosting openings

Posters/invitation design

Woodworking

Demonstration of your medium for members/public

- Someone from Gallery 25 will call you and arrange an interview. We will expect to receive either a completed application by email or a printed copy of your completed application for the interview, and wish to see 5-6 prepared samples of your artwork "gallery ready".

Works left at Gallery 25 are left "at my own risk". When I leave work with Gallery 25, I understand all reasonable precautions will be taken when handling, displaying, securing, and selling my artwork. I will not hold the members of Gallery 25, members of the New Milford Commission on the Arts, or Town of New Milford employees responsible for loss or damages to any work(s) left with Gallery 25.

Signature: _____

Date: _____